



Punctuation and Grammar Essential Skills

Year 6 - Autumn Term 1

By the end of this half term, children should know and understand the following skill;

I can use a range of cohesive devices to link ideas across paragraphs

- Devices could include:
 - ⇒ Adverbs or adverbials to show time, frequency, number or place
 - ⇒ Repetition for effect
 - ⇒ Consistence verb tense

Time	Contrast	Emphasis	Cause/Effect
later	however	most importantly	as a result
after a while	on the other hand	in addition	consequently
firstly	nevertheless	especially	therefore

Key Vocabulary

Adverbials

Cohesion

Paragraphs

Verb tense

Top Tips

You need to be able to use this skill in your own writing as well as find it in other peoples. Can you spot it in a book you are reading? Can you check for it in your writing?

Practical Help

- Read a couple of paragraphs from your current reading book. What makes the writing flow smoothly? Jot down some ideas and weave them into your next piece of writing.



Punctuation and Grammar Essential Skills

Year 6 - Autumn Term 2

By the end of this half term, children should know and understand the following skill;

I can use punctuation to mark independent clauses.

- A colon can be used to: introduce a list, separate two independent clauses
- A semi-colon can be used to: separate items in a list, separate two closely related independent clauses instead of using a conjunction.

The witch lives in a small cottage in the woods ; the dragon lives in a cave.



Key Vocabulary

Punctuation

Clauses

Colon

Semi-colon

Hyphens

dashes

Top Tips

You need to be able to use this skill in your own writing as well as find it in other peoples. Can you spot it in a book you are reading? Can you check for it in your writing?

Practical Help

- Write two clauses that are closely related. Join them using a conjunction, then replace the conjunction with punctuation.
- Discuss different uses of dashes, colons and semicolons for marking independent clauses. Why are they used?



Punctuation and Grammar Essential Skills

Year 6 - Spring Term 1

By the end of this half term, children should know and understand the following skill;

I can use a range of punctuation precisely.

- All punctuation is used to provide clarity in writing for the reader

Key Vocabulary

Full stop

Comma

Dashes

Brackets

Inverted commas

Colon

Semicolon



Top Tips

You need to be able to use this skill in your own writing as well as find it in other peoples. Can you spot it in a book you are reading? Can you check for it in your writing?

Practical Help

- Write a passage of unpunctuated text. Give it to a partner or family member to punctuate. Is there more than one way? What are the effects of punctuating differently on the reader?



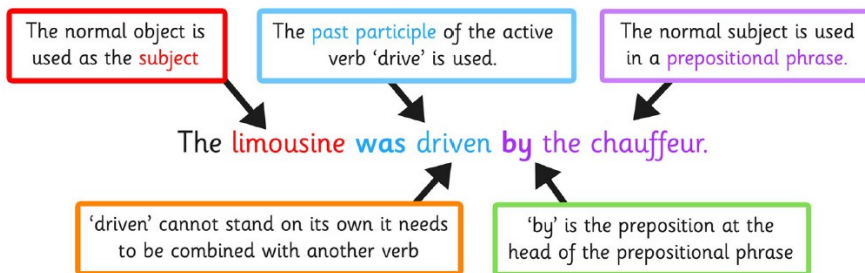
Punctuation and Grammar Essential Skills

Year 6 - Spring Term 2

By the end of this half term, children should know and understand the following skill;

I can use passive voice to affect how information is presented.

- Passive voice is when what is usually the object becomes the subject.
- We can use the passive to draw attention to the person or thing affected by the verb.



Key Vocabulary

Subject

Verb

Object

Passive

Active

Top Tips

You need to be able to use this skill in your own writing as well as find it in other peoples. Can you spot it in a book you are reading? Can you check for it in your writing?

Practical Help

- Try adding 'by zombies' at the end of your sentence to check if it is passive or active. If it's active, then adding 'by zombies' will not make sense!



Punctuation and Grammar Essential Skills

Year 6 - Summer Term 1

By the end of this half term, children should know and understand the following skill;

I know the differences between structures of formal and informal speech.

- Formal speech uses more official language and a more serious style. Correct grammar must also be used.
- Informal speech is more relaxed and casual. Abbreviations and slang are more acceptable.

Formal	Informal
communicate	speak
injustice	not fair
inhabit	live in
profession	job

Key Vocabulary

Formal

Informal

Slang

Abbreviations

Contractions

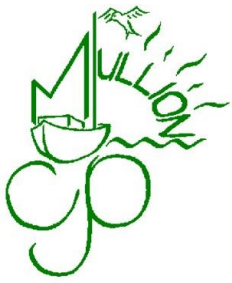
Standard English

Top Tips

You need to be able to use this skill in your own writing as well as find it in other peoples. Can you spot it in a book you are reading? Can you check for it in your writing?

Practical Help

- Listen to people making public speeches. How does this sound different from how you tell your friends about something?
- Make your own list of formal and informal language.



Punctuation and Grammar Essential Skills

Year 6 - Summer Term 2

By the end of this half term, children should know and understand the following skill;

I can use a range of layout devices to structure a text.

- Layout devices make finding information easy for the reader
- Similar texts share the same features

Heading
Title at the top of a page of text which tells the reader what the whole text is about.

Sub-heading
Title of a sub-section of text which tells the reader what the section of text is about.

Bullets
Glyphs used in lists and to draw attention to key information in the text.

Quotes
Used to illustrate a point or provide evidence.
"Dogs were the first animal to be domesticated by man over 40,000 years ago."

Breeds of Dog
Why understanding your dog's breed is important
The right dog for you

Breed	Adult Size	Features
Border Collie	Medium	High intelligence (able to work)
Greyhound	Large, tall	High speed runner (can run 40 mph)
Chihuahua	Small	Very loud barking (very high pitch)

Columns
Large amounts of text split into sections with shorter lines which makes it easier to read.

Tables
Used to draw attention to information that is often related or comparative.

Pictures
Used to illustrate a point or encourage empathy.

Fonts
Used to depict the mood, intended audience or key information in a text.
Dog Dog Dog

Key Vocabulary

Headings

Subheadings

Tables

Columns

Bullet points

Quotes

Top Tips

You need to be able to use this skill in your own writing as well as find it in other peoples. Can you spot it in a book you are reading? Can you check for it in your writing?

Practical Help

- Read a newspaper. What features can you spot? Are these the same as another newspaper? Are they similar to a magazine article?
- How do these features help you as a reader?