

Mullion Primary School
Local Governing Body meeting
Monday 14th June 2021 from 5.00pm
at school

1.	<u>ATTENDING</u> : K Wilson – Outgoing chair J Eddy – Newly elected chair D Ratcliffe – Head A Read K Jones L Jarrett In Attendance J Law (Clerk)	
2.	<u>APOLOGIES</u> : S Hill S Davis M Mitchell	
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
	A warm welcome was extended, this being the first in person meeting for some time.	
4.	<u>ELECTION OF CHAIR AND VICE CHAIR</u>	
	For practical reasons, KW and JE proposed to exchange positions. In order to effect this formally KW resigned and JE stood for election as chair (proposed LJ by seconded by AR). KW subsequently offered her services as vice chair (proposed by KJ seconded by AR). This takes place with immediate effect and JE chaired the remainder of the meeting.	
5.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
	Approved and signed. Minutes from meetings held via Google Meet were physically signed and can now be filed.	
6.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>	
	New chair of Governors and Vice Chair appointed (item 4 above). Having not attended recent meetings, M Mitchell will be contacted to explore whether she wishes to continue as a Governor. Existing Governors were encouraged by DR to identify potential new additions to the LGB.	

7.	URGENT MATTERS FOR DISCUSSION	
	<p>a. COVID 19 – A Government announcement was expected as the meeting was held and, as anticipated, the final stages of relaxation to COVID restrictions was will not go ahead on 21st June, but are delayed until Monday 19th July. That is very nearly the end of term, so the current arrangements will prevail until term ends, including a non-parent sports day. A child was sent home today because of a parent testing positive. No other positive tests have been recorded.</p> <p>b. Governor Monitoring arrangements – Governors are keen to get back into school after such a long break. A health and safety review, for example, would be possible at the end of the school day. Governor monitoring questions and guidance will be circulated to all Governors.</p> <p>Google Drive folders are not accessible by JE, AR, LJ, KJ. KW will try to advise and if no progress, JL will ask Richard Lawrence for assistance.</p>	JL
8.	<u>HEADTEACHER’S REPORT</u>	
	<p>DR was absent from school for 6 weeks and wished to not that all staff were phenomenal in his absence (especially Bethan). Salient points from his Head’s report were covered as follows:</p> <p>Staffing – Lauren is currently working from home and about to go on maternity leave. Rachel Thomas, a very experienced teacher, is joining in September on a fixed term contract for a year. Interviews are about to take place for a TA, though there was only a small number of applicants.</p> <p>A consultation process is currently underway at Coverack and Cury Primary schools to change both schools to infant only provision. KS2 children from Cury in particular are looking for places at Mullion Primary, which will necessitate another KS2 class to be formed. The Trust will refurbish a classroom for this purpose, and this will increase will ensure KS2 has a class for each separate year group. A further new teacher will therefore be needed in the short term.</p> <p>Catch up plan – AR has identified all children who are not currently achieving expected levels of attainment in phonics. Funding has been spent providing one-to-one sessions in the afternoon to catch up. KS2 reading fluency has been reviewed and a big push has been made in this crucial area. Huge progress has been made and this extra input will continue twice a week until the end of the year.</p> <p>Catch up funding – there may be some money to carry forward (if possible) to put interventions in place from September, as issues resulting from the disruption f the pandemic will continue into the next academic year.</p> <p>It looks likely that OFSTED will resume a normal service in September, with possibly with 2 years from that point for inspection for Mullion Primary (assuming the clock stopped over lockdown).</p> <p>Weekly fire alarm tests being done.</p> <p>Attendance has dropped off a little, with persistent absence by a few pupils. Greater hygiene over pandemic has resulted in lower illness levels from the usual bugs and germs.</p> <p>The SENCO has advised she would like to step back at Christmas. The training to undertake this role is both expensive and time-consuming. Furthermore, the role is onerous and the Trust is aware of the issues of recruitment and retention in this area.</p> <p>COVID testing still being undertaken by staff twice a week.</p>	

	<p>The School development plan for next year will be done in the near future, and there will be some roll over from this year.</p> <p>Forum meetings still suspended.</p>	
9.	<p><u>SAFEGUARDING REPORT</u></p>	
	<p>School recently held a twilight safeguarding training session. It is being repeated on 5th October and Governors are welcome to attend. A child was involved in an RTA en route to school and the parish council are planning a new raised surface outside Willis Vean together with some more speed limit signs to avert potential future accidents.</p> <p>There has been no significant upturn in safeguarding concerns over the pandemic.</p>	
10.	<p><u>HEALTH AND SAFETY UPDATE</u></p> <p>Works underway at school include cleaning the roof panels. The soakaway is to be cleared and fire doors replaced. The Hall is to have a new floor. A more secure fence will be put around the IFS and astroturf added outside, with the addition of a canopy to improve the setting from September. This is in addition to the preparation of a further KS2 classroom. JE would like to revisit the report and visit school in person to do this.</p>	JE
11.	<p><u>FINANCES</u></p>	
	<p>The financial position is tricky as quite a lot of money has been spent on supply staff this year. The budget has been set for next year, showing a slight overspend but DR feels confident this deficit can be clawed back over the year. The budget includes DR working 3 days a week at Mullion next year.</p>	
12.	<p><u>FEEDBACK ON GOVERNOR MONITORING VISITS</u></p>	
	<p>KW has kept in touch as well as possible but no physical visits have taken place for some time. As things are now beginning to open up a little, Governors are encouraged to visit school before the end of term if at all possible to reconnect with their respective areas of responsibility.</p>	
13.	<p><u>FOCUS ITEMS</u></p>	
	<p>3 children are currently on reduced timetables to avoid exclusion with one applying for an ECHP.</p> <p><u>Q: Why is school so keen to avoid exclusion?</u></p> <p>A: Schools have a duty to keep children in education and there are significantly better outcomes for children to do so. Excluding children is extremely distressing for them and their families. In the case of extreme difficulty, a managed move to another school or a pupil referral unit is best, but as well as being upsetting, it takes a lot of time.</p> <p><u>Q: How are children responding to the return to school after lockdown?</u></p> <p>A: Some children are struggling with routine and the limitations of being in school after a long period of absence. Governors expressed their huge appreciation of school's provision over the second lockdown, in terms of online lessons and tasks. There were large differences between children's experiences over lockdown, in terms of family support/response and this causes a knock-on effect as they settle back into school.</p> <p>School uniform was discussed, particularly shoes, as guidance is about to be published to parents for September. Totally black shoes with no logo was decided upon as an expectation for footwear, not necessarily leather.</p>	

14.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
	<p>The impact and effectiveness of the LGB has been somewhat limited, though KW has kept in touch during the period since Governors were last welcomed into school. KW has done safeguarding training, and has also attended a Trust standards committee meeting.</p> <p>More input and feedback from the Trust would be much valued and the Governors drew attention to the fact that their Linked Trustee has not attended any meetings this year.</p>	
15.	<u>DATES OF FUTURE MEETINGS</u>	
	<p>INSET days will be held on 6 and 7 September and Governors will be welcome to attend. DR to circulate a timetable so Governors can pop in to meet the team.</p> <p>The next LGB meeting set for Monday 27th September at 5.00pm.</p>	DR

<u>SUMMARY OF ACTIONS</u>		
Action	Responsible Person[s]	Date for Completion
1. M Mitchell's keenness to continue to be explored.	JL	30/6
2. Governor monitoring guidance to be circulated.	JL	30/6
3. Google Drive access issues to resolve.	KW (and JL if needed)	30/6
4. Health and safety review to be undertaken.	JE	End of term
5. Governors to visit school	All	End of term
6. Feedback to Trust to indicate more support would be valued.	JL	30/6

Chair's Signature _____ Date _____