

Mullion Primary School
Local Governing Body meeting
Monday 11th February 2019 at 6pm
at Mullion School

<p>1. <u>ATTENDING</u> : Duncan Ratcliffe, Kate Wilson, Alexi Read, Silvia Causo-Garbutt, John Eddy, Melanie Mitchell</p> <p>In Attendance: Sarah Bayes (Clerk)</p> <p>Not attending:</p>		
<p>2. <u>APOLOGIES</u> :</p> <p>There were no apologies.</p>		
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
3.1	The Chair welcomed John Eddy, the new governor. There were no new pecuniary interests.	
4.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
4.1	On governor had attended the Virtues training and thought it was very worthwhile.	
4.2	The Structured Questions were discussed.	
4.3	The minutes of the meeting of 1 st October were agreed and signed as a true and accurate record.	
5.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS/RESIGNATIONS</u>	
5.1	John Eddy has joined the LGB as a community governor. There was discussion on recruitment of more community governors. The Chair will contact various local workplaces. Action: Chair to contact various workplaces/community groups with a view to recruitment	KW
6.	<u>HEADTEACHER'S REPORT</u>	
6.1	The Head has appointed someone from Porthleven to take over from the staff member who has tendered her resignation. The administrative apprentice had started today and the new secretary had settled in well.	

<p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p> <p>6.7</p> <p>6.8</p>	<p>There had been a parent survey on wrap around care which had showed some positive interest. A couple of providers are interested in doing this as a private enterprise, with the school providing a room. The Head has taken legal advice on this and it seems to be the logical way to go. <u>Is there a suitable room for this long term?</u> Yes, but there would be a contractual proviso that if the school eventually needed the room they would have to move.</p> <p>There have been several enquiries about children joining the school.</p> <p>The Ofsted document shows that inspectors will look at teaching, exercise books and talk to children rather than spending a lot of time studying data. The monitoring process from governors will be very important so regular governor meetings are needed to discuss the SDP. It was agreed that the first meeting would be on Monday 11th March 6pm. There was MAT Ofsted training on 27th February which all governors would attend.</p> <p>The Safeguarding governor will go through monitoring and the S157 with Head.</p> <p>T&L – the school had had a visit from Mark Lees which was extremely positive with clear points to follow up. There was a meeting with the SLE on maths in Yrs 5 and 6 on Thursday, with another SLE coming soon from Callington Teaching school to work with Yr 3 for 6 weeks.</p> <p>The Standards committee at County have had evidence of what is being done to improve maths sent to them. The mock SATS show the school is moving in the right direction but there is still a long way to go. Going through misconceptions in arithmetic weekly and hoping this will make an impact.</p> <p>There is an Inset on 25th to which the governors are invited. Teachers will spend the day looking at the curriculum map. TAs will look at emotional first aid in the morning and then working on grammar in the afternoon. <u>Will there be an opportunity for the teachers to also do the emotional first aid training?</u> Yes at a later date.</p> <p>Data – average points score (attainment) in line, but rates of progress are not good enough. Over inflation in early years and earlier tracking had not been accurate but from this point onward progress will be able to be tracked accurately.</p> <p>The Head has asked parents to come in and talk to him about uniform as there is no uniform policy. 2 contentious items – footwear (trainers vs black school shoes) and finding a provider for cheap embroidered t-shirts.</p> <p>The Head to asked governors to look at the policies on the VLE and website.</p> <p>Action: Governors to check they have read all the policies on the VLE and on the website.</p>	<p>Governors</p>
<p>7.</p>	<p><u>SAFEGUARDING</u></p>	
<p>7.1</p> <p>7.2</p>	<p>Environmental Health had visited and as a consequence significant changes had been made to the kitchen and boiler. This was necessary as a new kitchen/catering contract was coming up. <u>What will be your consideration on choosing next school dinner supplier?</u> This is not the school's decision; it will be decided by the Finance team and Trustees.</p> <p><u>Was there any news from Estates about what is happening with the carpark and toilets?</u> During the Easter holidays Estates will put a fenced pathway down each side of the carpark and then gates into the playground so that pedestrians are completely separated from the cars. If planning permission is granted the car park entrance way will be widened to add extra parking space. There will be retractable bollards at the entrance.</p> <p>The toilets are now becoming a H&S issue. Two toilets need sorting quite quickly.</p>	

8.	<u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u>	
8.1	<p><u>Safeguarding – are there any specific issues?</u> Yes, it is always the same issue – computer/video gaming. Some children spend far too much time playing games with lack of supervision and restriction. <u>Is there any training we can offer to parents?</u> The parents who come will be the ones who are already reactive. Governors discussed ways round this and agreed it would be a good idea to put something about parents coming in to a ‘need to know’ meeting in the school home agreement.</p> <p>Chalk counselling is still going on with a small number of students. Some TAs are being trained in Draw and Talk.</p>	
8.2	<p><u>How is the new Behaviour system going?</u> There is not a big problem with behaviour, just attitude.</p>	
8.3	<p><u>How is attendance?</u> – The EWO has visited. The SLE is sending through bar graphs to show how persistent absentees are missing out compared to their peers. Next term there will be a small competition for class attendance. Persistent absenteeism is the real problem for about 6 children.</p>	
9.	<u>FEEDBACK FOR TRUSTEES</u>	
9.1	Governors would like to invite the Estates Manager to the next meeting and would like the state of the toilets raised.	
10.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>	
10.1	<p>Governors had come in with set questions on bullying to discuss with the children in December. They were encouraged by how open and articulate the students were. All were positive that there was no bullying in school after being told by governors what bullying was and all said there was someone at school who they could approach. Governors agreed that talking to the children was one of the best ways to carry out their monitoring.</p> <p>When coming in for monitoring, best to talk to children.</p>	
11.	<u>FOCUS ITEMS AND UPDATES</u>	
11.1	There were no focus items or updates	
15.	<u>IMPACT AND EFFECTIVENESS OF GOVERNORS SINCE LAST MEETING</u>	
15.1	<p>New governor</p> <p>Monitoring with Mark Lees</p> <p>Data training</p> <p>Monitoring visit</p> <p>Governors were reminded of future training opportunities.</p>	
16.	<u>URGENT MATTERS FOR DISCUSSION</u>	
16.1	There are minuted in the Confidential section.	
17.	<u>DATES OF FUTURE MEETINGS</u>	
17.1	SDP meeting 11 th March	

	LGB Monday 10 th June 6pm.	
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The meeting closed at 7.35pm

Chair's Signature _____ **Date** _____